



CLERK. Emma James Email: clerk@ponsanooth-pc.gov.uk
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Minutes of the Full Council meeting of Ponsanooth Parish Council held at Ponsanooth Hall, on Monday 8th December 2025 at 7.00pm

In attendance: Chairman Cllr M Ferris, Vice Chairman Cllr D Willcocks, Cllr M Beckett, Cllr D Carlyon, Cllr H Davies, Cllr S Fitch, Cllr A Mcgee-Harrison, Cllr A Palmer, Cllr M Palmer, Cllr D Udy.

Also present: Emma James, Clerk and Cllr R Gripper, Cornwall Councillor (until point mentioned).

262/25 Chairmans Welcome

The Chairman welcomed everyone to the meeting.

263/25 Apologies

There were no apologies – everyone was present.

264/25 Declarations of disclosable pecuniary interests

There were no declarations of pecuniary interests.

265/25 Declarations of gifts and hospitality

There were no declarations of gifts and hospitality.

266/25 Public Participation

It was noted that there were issues with rats on Commercial Hill to the rear of properties in Cosawes Estate. **Action:** Clerk to report issue to Cornwall Council.

Issues with water and sewerage overflow at Froghill were discussed. **Action:** The Clerk would write to Cornwall Council and South West Water regarding the ongoing issue.

267/25 Minutes

The Chairman signed the minutes of the meetings of Full Council meeting held on the 10th November 2025 as true and accurate record

Proposed: Cllr Fitch

Seconded: Cllr Davies

268/25 Report from Cornwall Councillor Ruth Gripper

Cllr Gripper spoke about the following items:

- The Stag
- Launch of the fifth round of CIL funding in January 2026
- Call for Sites
- Youth Engagement
- Cap meeting on the 9th December

Cllr Gripper left the meeting at 7.30pm.

269/25 Update on the Community Area Partnership

The next CAP meeting was the 9th December 2025 where they would be discussing the CAP priorities.



- 270/25 Lease for Kemeneth Krowji**
The lease between the Parish Council and Ponsanooth Preschool was still in progress. Members **RESOLVED** to pay the initial invoice of £1500 +VAT to Stephens Scown Solicitors and approve the additional fee of £950 for the lease for Kemeneth Krowji. Also to add a break clause and rent review at 5-year periods.
Action: The Clerk would liaise with the preschool regarding the amendments and would investigate further the agreement between the Parish Council and PPFA.
- 271/25 EV Chargers**
Councillors **RESOLVED** to register the EV chargers with Monta on their basic package with a rate of 45p per kWh. The rate would be reviewed once the chargers were in use.
- 272/25 Streetlights 035BF and 018BF**
Members **RESOLVED** to approve the quote from Enervo for £473.00 + VAT to upgrade of the lantern for streetlight 035BF. Streetlight 018BF was currently working but needed installation of a folding column for access in future faults. National Grid had been contacted for a quote which would be bought for consideration by the Council once available.
- 273/25 Clerks Report – for information only**
The Clerk reported on training undertaken, updates to the banking system, Assertion 10, Code of Conduct training for Councillors and the Clerk's working hours over the Christmas and New Year period.
- 274/25 Assertion 10**
The new requirements for Assertion 10 were discussed, and it was agreed that the Clerk would obtain quotes for a website upgrade for consideration at a future meeting.
- 275/25 ICO Registration**
Members **RESOLVED** to register with the Information Commissioners Office and to pay the registration fee by direct debit.
- 276/25 Finance Report and Budget Update 2025/26**
The bank reconciliation for November 2025 and the payment schedule for December 2025 were received and approved.
- 277/25 Recommendations from the Finance Committee on Budget and Precept for 2026/2027**
The Council received a recommendation from the Finance Committee to set a budget of £78,601.00 and a precept of £78,601.00 for the 2026/2027 fiscal year.
Members discussed the recommendations from the external auditor regarding increasing reserves and the small increase in taxbase for the parish. It was



noted that this increase in taxbase could allow slightly more allowance for reserves whilst still reducing the previously calculated increase in precept amount.

278/25 Budget for fiscal year 2026/2027

It was **RESOLVED** to set a budget of £80,100.74 for the 2026/2027 fiscal year.
Proposed: Cllr Willcocks Seconded: Cllr Ferris

279/25 Precept for fiscal year 2026/2027

It was **RESOLVED** to set a precept of £80,100.74 for the 2026/2027 fiscal year.
Proposed: Cllr Willcocks Seconded: Cllr Beckett

280/25 Methodist Chapel

It was noted that the chapel would be going to auction this week. Cllr M Palmer had contacted the estate agent and representatives of the Methodist Church to explain the benefits of the chapel being used for community use.
The Clerk noted that proposals cannot be made by individual councillors.

281/25 Road Safety Working Group

The group had met with an engineer/surveyor regarding Pelean Cross. A report would be produced with proposed next steps.
Issues with the Mobile Speed Activated Signs had been highlighted. The Ponsanooth Hall sign needed the solar panel to be cleaned **Action:** The Clerk would conduct a risk assessment for cleaning the solar panels on the speed signs.
An expression of interest had been submitted for funding for a crossing on Park Road.

282/25 Neighbourhood Development Plan

The consultation had now concluded. Feedback would be reviewed and the plan would be edited before being sent to Cornwall Council to conduct further consultation before a referendum took place.

The meeting ended at 8.48pm.

Signed: _____

Date: _____