

Ponsanooth Parish Council

Neighbourhood Development Plan - Full Meeting Minutes

Date 15th April 2025 19:00-21:00 Ponsanooth Hall Meeting Room

Ref	Key Action/Decision/Issue	For Action/Noting
1	Attendees:- C. Daly (Chair), M Ferris, M. Beckett, D Willcocks, S. Breckenfield (minutes) Apologies:- C. Bevan, C. Trewern	
2	Best wishes from the NDP team to former team member, David Udy for a speedy recovery.	
3	Public session - Not on agenda	
4	Declarations of interest No one declared a conflict of interest in the proposed agenda.	All
5	Previous minutes Minutes from 8/4/25 reviewed and signed.	
6	Matters Arising from minutes 1. Grant status a. Formal closeout of latest 2 grants received. 2. Settlement boundary report. a. Settlement boundary report on approach with section on rationale for excluding Cosawes. b. Create a full document and split into 3 for SEA submission. 3. Fair Day a. Book Krowji b. display to be unmanned c. To capture comments - pens/paper and post box to be provided d. Develop Questionnaire with simple questions i. Do you or members of your family want to move? ii. Do you want to stay in Ponsanooth Parish? iii. What are the barriers to moving? iv. Comments on proposed rail halt? e. Display boards i. Ponsanooth spatial map ii. Masterplan iii. Ponsanooth post piece	CD SB CD CD CD CD CD
7	Consultation leaflet:- 1. Next meeting agenda 2. Include:- a. What is NDP b. What have we found c. What are the conclusions d. Reflect the new NPPF numbers	
8	Version 6 draft plan 1. Include the planning application checklist as part of the draft plan. as aide memoire for PPC when reviewing applications 2. Review of ONS data extract for Ponsanooth (SB) a. circulate links to ONS data workstream b. Investigate if Cornwall data is also available as a comparator.	SB SB SB
9	Project list review (not NDP workstreams but targets for spend) 1. Footpaths x 3 2. Footpath widening St Michaels road opposite Stag Hunt pub. 3. Rail Halt 4. Cemetery Management 5. Ponsanooth Playing field improvements inc. Krowji 6. Kennall Vale school pedestrian crossing	

	(Note – SBF noted list should be referred to in NDP with explanatory text to confirm that these are projects where CiL and other funding streams could/should be directed to, and also confirm (where relevant) that the list addresses issues referred to in the Plan's policies)	
10	Review of outstanding work elements (SBF document) - <ul style="list-style-type: none"> • SEA – workstream (see above) • Consultation leaflet (8 page A5 example) - remember photos • Diversity and equality statements x 2 sense check plan. • Consultation document - what was said and NPD response table. 	
11	Future meetings <ol style="list-style-type: none"> 1. SBF next attendance - TBC 2. Public session to be advertised for 6th May 	CD
12	Agenda items for next meeting:- <ol style="list-style-type: none"> 1. Consultation leaflets 2. Run through any updates from SBF/ go through NDP 	
13	Next meeting - 22nd April Future meetings - every Tuesday 19:00 hall meeting room until further notice	All

Minutes to be approved at following meeting and forwarded to Parish Council for information

Signed



Date 22/4/2025