

Ponsanooth Parish Council

Neighbourhood Development Plan - Full Meeting Minutes

Date 8th April 2025 19:00-21:00 Ponsanooth Hall Meeting Room

Ref	Key Action/Decision/Issue	For Action/Noting
1	Attendees:- C. Daly (Chair), M Ferris, C. Trewern, D Willcocks, C. Bevan, S. Breckenfield (minutes), S. Besford-Foster (part) Apologies:- M. Beckett	
2	Public session - Not on agenda	
3	Declarations of interest No one declared a conflict of interest in the proposed agenda.	All
4	Previous minutes Minutes from 18/3/25 reviewed and signed. SBF attendance planned for 1st April	
5	Matters Arising from minutes 1. Grant status a. Grant #4 and Grant #5 - closed out. b. Underspent grant returned to Groundworks c. Of total grant availability of £18,000 still available in 25/26 £3080 if grant funding is approved for 25/26. d. DW reported that the PPC budget for 2025/26 has £1000 for printing and £500 for room hire etc. e. Residual works for SBF support from last quote is £2750 (5.5 days)	SB SB
6	Updates since last meeting. Coastline meeting CD, MF, SB, JC (coastline), GH (coastline) 1. DW declared an interest as a member of the Coastline board. 2. Site access by old school is seen as very good for development by the Coastline team. 3. Potential to phase develop the proposed area with phase 1 being 100% affordable discussed from the meeting. 4. Agreed that the plan should proceed as developed with mixed site development. <i>Note:- need to extend the 30mph limit.</i>	Agreed
7	SBF Draft plan version 6 Latest revision of Draft Plan (V6) reviewed. 1. Split Settlement Boundary work into 3 separate parts 2. Need to define and record the rationale that Cosawes is a different case to the other settlements in the Parish.:- a. The estate is privately owned and managed b. Homes are held legally as chattels c. They must be bought outright - not mortgageable d. They are semi-permanent e. There is a purchase age threshold. 3. Add comment, 'contribution towards enabling rail halt'. 4. Add figures on rental housing numbers and Cornwall comparator into V6. 5. Add climate change heat map into V6 6. Conclusion on demographics, our community, economics 7. Extract ONS census data (ONS.gov.uk) and include into pdf for website 8. Extract housing needs data into a graphical form. 9. Add link to Parish website from Plan website	SB Team SBF DW SBF DW SB SB SBF
8	Project list review (not NDP workstreams but targets for spend) 1. Footpaths x 3 2. Footpath widening St Michaels road opposite Stag Hunt pub. 3. Rail Halt 4. Cemetery Management	

	5. Ponsanooth Playing field improvements inc. Krowji 6. Kennall Vale school pedestrian crossing (Note – SBF noted list should be referred to in NDP with explanatory text to confirm that these are projects where CiL and other funding streams could/should be directed to, and also confirm (where relevant) that the list addresses issues referred to in the Plan's policies)	
9	Review of outstanding work elements (SBF document) - <ul style="list-style-type: none"> • SEA – workstream (see above) • Consultation leaflet (8 page A5 example) - remember photos • Diversity and equality statements x 2 sense check plan. • Consultation document - what was said and NPD response table. 	
10	SBF next attendance - TBC	
11	Agenda items for next meeting:- <ol style="list-style-type: none"> 1. Draft 6 review 2. Consultation leaflets 3. Run through any updates from SBF/ go through NDP 	
12	Next meeting - 15th April Future meetings - every Tuesday 19:00 hall meeting room until further notice	All

Minutes to be approved at following meeting and forwarded to Parish Council for information

Signed



Date 15/4/2025