

Ponsanooth Parish Council

Neighbourhood Development Plan - Full Meeting Minutes

Date 25th March 2025 19:00-21:00 Ponsanooth Hall Meeting Room

Ref	Key Action/Decision/Issue	For Action/Noting
1	Attendees:- C. Daly (Chair), M Ferris, M. Beckett, C. Trewern, S. Breckenfield (minutes) Apologies:- , D Willcocks, C. Bevan,	
2	Public session - No public attended - notice has been up for 2 weeks.	
3	Declarations of interest No one declared a conflict of interest in the proposed agenda.	All
4	Previous minutes Minutes from 18/3/25 reviewed and signed. SBF attendance planned for 1st April	
5	Matters Arising from minutes <ol style="list-style-type: none"> 1. Revised infill table as discussed at previous meeting to be sourced from SBF. 2. Potential additions to the list to include 2 plots on Higher Terrace. <ol style="list-style-type: none"> a. True infill between 4-5 Higher Terrace - 1 dwelling b. Opposite 4-5 Higher Terrace garden plot. - 1 dwelling 3. Housing Targets <ol style="list-style-type: none"> a. Formal new housing target for Ponsanooth Parish provided by CC at 36 + 19 (homechoice) = 55. This excludes our hidden needs survey requirement. b. CC are positive of the approach we have taken based on our analysis and thos scenarios provided by SBF. 4. CD has started the SEA evaluation process with CC planning. 	SB SB
6	Draft plan version 6 Latest revision of Draft Plan (V6) reviewed. <ol style="list-style-type: none"> 1. In red (SBF added/revised) read through and minor adjustments made. 2. Changes to be discussed with SBF 3. Draft plan 6 to be edited with figure count and continuity checked 	SB SB
7	Cormac report <ol style="list-style-type: none"> 1. CD updated the Group. Cormac will re-do the report examining the correct entrance and will complete the report by the end of the month. 2. Invoice has been paid - to be forwarded to SB 	CD
8	Grant closure 31st March 2025 <ol style="list-style-type: none"> 1. Request invoice from SBF and submit grant closure forms 2. Any future expenditure will need to be funded without grant support. 	SB
9	Project list review (not NDP workstreams but targets for spend) <ol style="list-style-type: none"> 1. Footpaths x 3 2. Footpath widening St Michaels road opposite Stag Hunt pub. 3. Rail Halt 4. Cemetery Management 5. Ponsanooth Playing field improvements inc. Krowji 6. Kennall Vale school pedestrian crossing <p>(Note – SBF noted list should be referred to in NDP with explanatory text to confirm that these are projects where CiL and other funding streams could/should be directed to, and also confirm (where relevant) that the list addresses issues referred to in the Plan’s policies)</p>	
10	Review of outstanding work elements (SBF document) -	

	<ul style="list-style-type: none"> • SEA – workstream (see above) • Consultation leaflet (8 page A5 example) - remember photos • Diversity and equality statements x 2 sense check plan. • Consultation document - what was said and NPD response table. 	
10	SBF next attendance - 1st April 2025	
11	Agenda items for next meeting:- <ol style="list-style-type: none"> 1. Draft 6 review 2. Consultation leaflets 3. Run through any updates from SBF/ go through NDP 	
12	Next meeting - 1st April Future meetings - every Tuesday 19:00 hall meeting room until further notice	All

Minutes to be approved at following meeting and forwarded to Parish Council for information

Signed



Date 1/4/2025