

Ponsanooth Parish Council

Neighbourhood Development Plan - Full Meeting Minutes

Date 18th March 2025 19:00-21:00 Ponsanooth Hall Meeting Room

Ref	Key Action/Decision/Issue	For Action/Noting
1	Attendees:- , C. Daly (minutes, Chair), Steve Besford-Foster, M Ferris, M. Beckett, C. Bevan, C. Trewern Apologies:- S. Breckenfield, D Willcocks	
2	Public session - not on agenda	
3	Declarations of interest No one declared a conflict of interest in the proposed agenda.	All
4	Previous minutes Minutes from 11/3/25 reviewed and signed.	
5	Matters Arising from minutes Noted that Treluswell Mount Farm is a small mixed arable/vegetable/cattle farming business	All
6	Work Programme (SBF) <ol style="list-style-type: none"> SBF went through the indicative report on infill/rounding off opportunities in settlements, using site location maps provided to him and examining Parish Online. NB – no assumptions made on land availability SBF advised a lower figure than the suggested one. All agreed. CD forwarded revised CC NDP housing figures but had only just received and no time to analyse in detail at this meeting, although it was noted the CC recommended figure closely matches the NDP figure. SBF to report back. SBF advised now is appropriate to request an SEA Screening Opinion from CC. Can be a simple email request with links to draft Plan and supporting information. Process usually 5 weeks and if negative then NDP can proceed but if positive then an SEA would be needed and consultants appointed to produce Report (centrally commissioned and no charge). Currently its AECOM but SBF advised going through tender process. With grant programme coming to year end close any consultants unlikely to be in place until June which times well with requirement for any SEA report. CD to contact CC to start ball rolling. 	All SBF CD
7	Cormac report <ol style="list-style-type: none"> CD updated the Group. Cormac will re-do report examining correct entrance and will complete report by end of the month. Invoice to be forwarded to SB 	CD
8	Project list review (not NDP workstreams but targets for spend) <ol style="list-style-type: none"> Footpaths x 3 Footpath widening St Michaels road opposite Stag Hunt pub. Rail Halt Cemetery Management Ponsanooth Playing field improvements inc. Krowji Kennall Vale school pedestrian crossing <p>(Note – SBF noted list should be referred to in NDP with explanatory text to confirm that these are projects where CiL and other funding streams could/should be directed to, and also confirm (where relevant) that the list addresses issues referred to in the Plan's policies)</p>	

9	Review of outstanding work elements (SBF document) - <ul style="list-style-type: none"> • SEA – workstream (see above) • Consultation leaflet (8 page A5 example) - remember photos • Diversity and equality statements x 2 sense check plan. • Consultation document - what was said and NPD response table. 	
10	SBF next attendance - 1st April 2025	
11	Agenda items for next meeting:- <ol style="list-style-type: none"> 1. Public Surgery 2. Run through any updates from SBF/ go through NDP 	
12	Next meeting - 25th March (public surgery) SBF next attending in 2/3 weeks Future meetings - every Tuesday 19:00 hall meeting room until further notice	All

Minutes to be approved at following meeting and forwarded to Parish Council for information

Signed



Date 25/3/2025