

[illegible]

7	Draft plan 1. Read through sessions to be part of weekly agenda 1hr. 2. Include diversity checklist process (pending ONS baseline clarity above) 3. Printed copies to be available	All
8	Project list review (not NDP workstreams but targets for spend) 1. Footpaths x 3 2. Footpath widening St Michaels road opposite Stag Hunt pub. 3. Rail Halt 4. Cemetery Management 5. Ponsanooth Playing field improvements inc. Krowji 6. Kennall Vale school pedestrian crossing (Note – SBF noted list should be referred to in NDP with explanatory text to confirm that these are projects where CiL and other funding streams could/should be directed to, and also confirm (where relevant) that the list addresses issues referred to in the Plan’s policies)	
9	Review of outstanding work elements (SBF document) - <ul style="list-style-type: none">• Diversity and equality statements<ul style="list-style-type: none">◦ Using the basis of the ONS report the draft document needs to be cross checked against the population profile.• Consultation document - what was said and NDP response table.• <i>Business Needs survey</i>• <i>Community List</i>• Housing statement/strategy/Boundary assessment• Review template folder• Steves checklist & admin items• Reg 14 Consultation• Website docs - CD to chase SBF	DW CD ALL ALL ALL CD
10	Project timeline - to be permanent minute item <div><div><div>Complete draft plan</div><div>Complete Plan Cross check</div><div>Media pack development</div><div>6 weeks pre Reg 14 communication and printing</div><div>Add to Ponsanooth Post magazine</div><div>Commence reg 14 (email council)</div><div>Reg 14 consultation (8 weeks - Drop in sessions)</div><div>Review feedback from Reg 14 consultation</div><div>Update Plan in light of feedback</div><div>Submit Plan to CC</div><div>CC undertake Reg 16 Consultation</div><div>Ready for referendum</div></div><div><div>Mid July</div><div>end Aug</div><div>end Aug</div><div></div><div>mid Oct</div><div>Mid Oct</div><div>End Nov</div><div>Dec</div><div>Dec</div><div>Dec/Jan 26</div><div>1Q 2026</div><div>2Q 2026</div></div></div>	ALL Review
11	<u>Planning applications - none</u>	
12	Agenda items for next meeting:- 09/9/25 1. SBF in attendance? 2. Draft plan read through. 3. Media pack for Reg14 - sign off pamphlet. 4. Acknowledgements 5. Review OS list (policies etc)	
13	Next meeting - 23rd September Future meetings - every Tuesday 19:00 hall meeting room until further notice	All

Minutes to be approved at following meeting and forwarded to Parish Council for information

Signed



Date 23/9/2025